



Tisbury Parish Council – Minutes of August Meeting 1
Held at 7pm on Tuesday 2nd August 2022 in the
Reading Room, High Street, TISBURY, SP3 6LD

The meeting was preceded by a minute's silence to mark the passing of David Carroll on Monday 18th July after a long period in hospital. David served as a Councillor from 2005 to 2016 and was elected as Chairman from May 2007 until 2010.

Questions or Statements – 3 issues were raised:

a. Strong objections were raised regarding planning applications -

PL/2022/04332 - Ham Cross Lodge and Units, Chilmark Estate, Chilmark, SP3 5RW
Retrospective planning application for change of use of buildings from Sui Generis (former RAF buildings) to commercial use (including Class E(g) office and light industrial / workshops and B8 storage uses), and

PL/2022/004333 - Engine Shed, Chilmark Estate, Chilmark, SP3 5RW
Retrospective planning application for change of use of buildings from Sui Generis (former RAF buildings) to employment use (including Class E(g) office and light industrial / workshops and B8 storage uses)

The objections related to the impact on residents from increased traffic and the inadequacy of the road network.

b. Objections were also raised by neighbours regarding -

PL/2022/05613 (LBW) and **PL/2022/05249 (H/h)** - Quince Cottage, Duck Street, Tisbury, SP3 6LJ

Construction of detached car port after demolition of existing structure

The objections related to the impact on residents from the carport, although with less height than the previous applications, still with a loss amenity in terms of views of the local Area of Outstanding Natural Beauty (AONB), the difficulty of access onto the property for certain vehicles and the close proximity of the proposed carport to the neighbour's boundary fence.

c. A further resident present to hear the discussion on the 20mph speed limit extensions – 22.08.06a.

Report from Wiltshire Councillor – Wiltshire Councillor Errington updated Councillors on the following topics:

- a. 20/06775/WCM - Northacre Energy from Waste Facility, Stephenson Road, Northacre Industrial Estate, Westbury, BA13 4WD

Councillors were informed the Strategic Planning Committee, knowing that an appeal had been lodged for non-determination, had resolved the Head of Development Management to inform the Planning Inspectorate that had Wiltshire Council still been the decision-making authority that it would have refused planning permission.

- b. At the full Wiltshire Council meeting on 19th July, guest speakers had spoken on such topics as Climate Change, Service Delivery, Cost of Living.
- c. More support was planned for children moving out of Wiltshire Council Care.
- d. Celebrating Age Wiltshire held a free event at Dinton Village Hall with music provided by Salisbury Big Band on July 27th and would be holding another event on 30th September at the Nadder Centre – Strange Old Things!
- e. The Planning Officer for the Station Works planning application had indicated that the Agent intended to submit an appeal on the grounds of non-determination.

MEETING MINUTES

(*responsibility for action)

22.08.01

Those present:

Councillors S. Davison (Chairman), R.A. Beattie, R. Buck, F. Corp,
E. Coyle-Camp, N. Errington (also as a Wiltshire Councillor), J. Mason and V. Hillier - 8.

Also in attendance: 5 residents and S. Harry (Clerk).

Apologies: Councillors unanimously accepted the apologies of Councillors G. Murray (holiday) and J. Phillips (family care).

22.08.02

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none.
- c. dispensations: none required.

22.08.03

Resolution of Minutes – *Clerk

- a. June meeting 2 – **ECC/JM; unanimous.**
- b. July meeting 2 – **RB/FC; unanimous.**
- c. King Georges Field Tisbury (Charity 1083408) – **NE/FC; unanimous.**

22.08.04

PLANNING MATTERS

a. Current applications: *Clerk

PL/2022/05249 - Quince Cottage, Duck Street, Tisbury

Construction of detached car port after demolition of existing structure

Councillors **resolved to object** to this application as there was further scope to lower the height of the building and subsequently have less impact on the conservation area;

RAB/RB - unanimous

PL/2022/05613 (LBW) - Quince Cottage, Duck Street, Tisbury

Construction of detached car port after demolition of existing structure

Councillors **agreed unanimously** to accept the decision of the Conservation Officer

PL/2022/04332 - Ham Cross Lodge and Units, Chilmark Estate, Chilmark, SP3 5RW

Retrospective planning application for change of use of buildings from Sui Generis (former RAF buildings) to commercial use (including Class E(g) office and light industrial / workshops and B8 storage uses)

Noting the Highways objection to this application, Councillors discussed the proposals at some length due to:

Initial increase in traffic due to the isolated position.

The provision of sustainable local employment.

The potential for traffic calming measures.

Misleading facts in the application concerning past, current and future employment on the site and marketing literature.

Councillors eventually **resolved to object** to the application as it was felt the access routes to the site were not suitable for the likely volume of traffic generated by the ongoing development of the site; **RAB/NE – 7 in favour with 1 objection.**

PL/2022/004333 - Engine Shed, Chilmark Estate, Chilmark, SP3 5RW

Retrospective planning application for change of use of buildings from Sui Generis (former RAF buildings) to employment use (including Class E(g) office and light industrial / workshops and B8 storage uses).

As this application was also on the Chilmark Estate, Councillors **resolved to object** to the application as it was felt the access routes to the site were not suitable for the likely volume of traffic generated by the ongoing development of the site; **RAB/NE – 6 in favour with 1 objection and 1 abstention.**

PL/2022/05306 - BLUNDELLS HOUSE, HIGH STREET, TISBURY, SP3 6JP

Convert garage to studio, replace garage door with timber door screen, replace casement window in west elevation

Councillors **resolved unanimously to offer ‘No objections’; NE/ECC.**

PL/2022/04980 - 12 Tisbury Row, Tisbury, SP3 6RZ

First floor internal alterations, 2 storey side extension with adjacent single storey extension to accommodate a utility, construction of timber porch, and the recladding and reroofing of existing annexe.

Councillors resolved unanimously to object on the basis of lack of detail and dimensions on the plans submitted – **RB/ECC.**

b. Other Planning Matters:

- i. **Wiltshire Council Highways response on the Station Works application –**
Councillors noted the response that had been previously circulated and also discussed the intention of Intelligent Land to lodge an appeal for non-determination. Councillors requested the Clerk contact Consultant D. McCann for an opinion and an opinion on the likely consequences of that action; **JM/RAB – unanimous *Clerk**
- ii. **Updating TisPlan (Neighbourhood Plan) –** Councillors noted the information previously circulated.

22.7.05

FINANCIAL MATTERS requiring Consideration/Resolution

- a. Councillors resolved the following June Financial Information: ***Clerk**
 - i. Current Account bank reconciliation – **RB/VH - unanimous**
 - ii. Petty Cash Account bank reconciliation - **RB/RAB - unanimous**
 - iii. Deposit Account bank reconciliation - **JM/RB - unanimous**
 - iv. Retrospective approval of payments made from 01/06/2022 to 30/06/2022
ECC/VH - unanimous
- b. Approval of August Faster Payment transactions - none required at the time.
- c. April – June 2022 spend against budget - Councillors noted the overall spend against budget for the first quarter 2022/23 at slightly less than 25% before resolving unanimous acceptance; **ECC/JM. *Clerk**
- d. Replacement windows in the Youth Hub – required to ensure compliance with safety glass specification/regulation – The Clerk reported that 3 companies were approached for a quote, with only 1 response so far. The Clerk indicated that the current glass does not comply with current safety standards and needs to be progressed quickly. Due to the uncertainty of the number of Councillors available for the August 2 meeting, the Clerk requested approval to progress an order once all quotes were available, the decision to be delegated to the Chairman and Clerk.
Councillors resolved to support this request unanimously; **ECC/JM *Clerk**
The final decision would be reported at the September 1 meeting for information and ratification.
- e. Solar Lighting costings for Stubbles footpath and Nadder Close Car Park - Councillors were referred to the documents previously circulated with examples of products from 4 companies in total. Councillors agreed that the most economic option is the range from Lumena; this brand also has the greatest flexibility in terms of motion sensors. Following a brief discussion, unanimously agreed that a budget of £4,000 from General Reserves be allocated for solar lighting in Stubbles and around the Electric Charging Points in the Nadder Close Car Park – the exact locations being dependent on the fixing points in relation to the sun; **RB/VH**

(Parish Councils Act 1957, s3) ***Clerk**

- f. Nadder Close Car Park resurfacing and re-lining costs – see information below:
Re-surfacing 1st quote - £50,000; 2nd quote - approximate £23,000; this company hasn't yet responded but the figure is based on their cost of re-surfacing the Hinton Hall car park using cost/sqm. Councillors agreed not to pursue any further quotes at this time.

Re-lining 1st quote - £860; the company has also sent additional information in response to questions from Councillors, i.e.

1. The company will sweep the area where lines are laid, but it is the Council responsibility to make sure the area is as clean as possible as the Lines will last longer if this is carried out.
2. The lining work will not take longer than 1 day.
Note: the car park will be closed the day before to allow the car park to be swept.
3. Cars in the way can be a problem and it may not be possible to always complete the work and an additional revisit charge will be made.
4. Drying equipment is available to dry areas following showers, but no work will take place if rain is heavy.
5. the material dries in 30 Seconds so disruption will be kept to a minimum; there is the potential for areas to be coned off and re-open as the work is done.

Two further quotes have been requested several times with no response and Councillors resolved unanimously to proceed with the one quote received; **NE/FC**

(Road Traffic Regulation Act 1984 s.57(1)(b)) *Clerk

- g. Additional Skate Park Discos – Councillors **resolved unanimously** to allocate a sum of £600 from General Reserves for unbudgeted costs associated with a DJ and Portaloo at for 2 events (17th August and 22nd September 2022) – approximately £300 each session with basic refreshments; **JM/ECC**

(Local Government Act 1972, s145) *Clerk

- h. Foot Path Clearance – Councillors were made aware of a number of residents that felt a voluntary group for clearing Footways in the village centre should be recruited to maintain easy access along these routes, i.e. Church Walk, the 2 footways running between Park Road and Queen's Road, St John's Close to Tuckingmill, Duck Street to Cuffs Lane and Public Toilets to the Lower Recreation Ground.
In the first instance, Seeds4Success and The Army Cadets would be approached as this was already undertaken by Seeds for Success along the Duck Street to Cuffs Lane Footway as this would enable those organisations to award 'Leisure Credits'. *Clerk

22.08.06

OTHER MATTERS requiring Consideration/Resolution

- a. 20mph speed limit extensions – Councillors were informed that since the last meeting the Local Highways and Footway Improvement Group (LH&FIG) Technical Officer had provided a location map indicating the positions of traffic counts taken by Atkins.

Comparison of these Atkins traffic count sites, when compared with the locations suggested by the Parish Council, revealed that 3 locations were not within the extended lengths requested; also, 1 location (Tisbury Row) was not considered at all. The three additional sites tally with sites identified by Atkins as requiring traffic calming measures, i.e. physical intervention.

Councillors were also aware of questions raised by a resident initially involved in the 20mph project – demonstrating the frustration about the lack of progress even after escalating the issue to contract management level did not appear to have any effect. Wiltshire Councillor NE has been trying to get further information and pushing for the final Atkins report to be published.

Following a discussion, Councillors felt that a letter to the Chairman of LH&FIG as a minimum should highlight the lack of progress;

- b. Disabled Parking Bay adjacent to the Dental Surgery – after a brief discussion Councillors agreed to approve the proposal made by the LH&FIG Technical Officer in the previously circulated documents; no changes to timings would be required.
NE/VH unanimously resolved *Clerk
- c. C24 – white lining requests – the Clerk explained that renewal of white lines or safety markings need to be added to the Wiltshire On-line App and that requests for site specific additional markings need to be detailed in a request to the Parish Council for consideration at a LH&FIG meeting. The Chicks Grove Road will be informed. ***Clerk**
- d. Problems with Cross Border Police Liaison – After a short discussion, Councillors agreed the problem should be highlighted at the next Community Safety Group.
- e. Community Garden update – the Clerk reported that the monies from this group had now been received and regular reports would be required. The previous Leader (Mr Jennings) had taken a step back due to ill health; a successor had been appointed (Miss Snook).
- f. Allotments Annual Report – No questions were raised by Councillors and the Annual Report was **resolved unanimously**; RB/VH ***Clerk**
- g. Public Toilet area; greening plan – deferred to a later meeting.

22.08.07

a. Items for Information

- Bank Signatories – now approved.
- Nadder Centre Village Fete – Saturday 6th August; 10am to 3pm. To include the presentation of former Wiltshire Councillor Tony Deane.
- After School Child Care – no further action likely to take place until Wiltshire Council Officers (not Nadder Centre Staff) take ownership of the scheme.
- Bench wood for seat – now ongoing with work done by AJ Abbott.

b. Next agenda

- July financial information; including Jubilee Events report
- Visit Wiltshire membership
- Risk Register
- Asset Register check
- Environment Committee TOR and minutes
- Play Area Quotes /Parkour suggestion
- Red Telephone Box re-location

22.08.08

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972: not required.

22.08.09

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 16th August 2022 – Monthly meeting 2
- b. Tuesday 6th September 2022 – Monthly meeting 1

There being no other business, the meeting concluded at 8:58pm.